



## Board Meeting Agenda

Russ Baggerly, Director  
Mary Bergen, Director  
Bill Hicks, Director

Pete Kaiser, Director  
James Word, Director

### CASITAS MUNICIPAL WATER DISTRICT

Meeting to be held at the  
Casitas Board Room  
1055 Ventura Ave.  
Oak View, CA 93022  
August 22, 2018 @ 3:00 P.M.

Right to be heard: Members of the public have a right to address the Board directly on any item of interest to the public which is within the subject matter jurisdiction of the Board. The request to be heard should be made immediately before the Board's consideration of the item. No action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of §54954.2 of the Government Code and except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under section 54954.3 of the Government Code.

1. Roll Call
2. Public comments (Items not on the agenda – three minute limit).
3. General Manager comments.
4. Board of Director comments.
5. Board of Director Verbal Reports on Meetings Attended.
6. Consent Agenda.
  - a. Minutes of the August 8, 2018 Board Meeting.
  - b. Authorize the General Manager to sign task orders for professional engineering services for the Casitas system as follows:
    - HDR, Inc. for the Camp Chaffee Pipeline Replacement in the not to exceed amount of \$37,105.00.
    - HDR, Inc. for the Ojai East Reservoir Interior and Exterior Recoating project in the amount of \$28,400.00.
  - c. Authorize the General Manager to sign task orders for professional engineering services for the Ojai Water System as follows:
    - MNS Engineers, Inc. for the Ojai Water System Arc Flash Study in the not to exceed amount of \$119,839.00.
    - Cannon Corporation for Valves and Appurtenances Replacement (Ventura Street) in the not to exceed amount of \$38,805.00.

- d. Recommend approval of a purchase order to Granicus in the amount of \$60,874.43 for the installation and training of their integrated software solutions Granicus Video, Minutes and Peak Agenda Management for 36 months.

RECOMMENDED ACTION: Adopt Consent Agenda

- 7. Review of District Accounts Payable Report for the Period of 8/02/18 - 8/15/18.

RECOMMENDED ACTION: Motion approving report.

- 8. Presentation by the General Managers on the State Water Project Interconnection.
  - a. Susan Mulligan, General Manager Calleguas Municipal Water District
  - b. Kevin Brown, General Manager, Ventura Water
  - c. Mauricio Guardado, General Manager, United Water Conservation District.
  - d. Steve Wickstrum, General Manager, Casitas Municipal Water District

- 9. Update by Rincon Strategies on the Public Relations Action Plan.

- 10. Resolution honoring Steve Wickstrum upon his retirement.

RECOMMENDED ACTION: Adopt resolution

- 11. Discussion by Board Members regarding the preferred qualifications and characteristics for the selection of the General Manager.

RECOMMENDED ACTION: Board Discretion

- 12. Information Items:
  - a. Lake Casitas Recreation Area Report
  - b. Lake Casitas Status report for July, 2018.
  - c. Recreation Committee Minutes.
  - d. Executive Committee Minutes.
  - e. Personnel Committee Minutes.
  - f. Finance Committee Minutes.
  - g. Notification from Government Finance Officers Association regarding the Comprehensive Annual Financial report (CAFR) for the fiscal year ended 2017 qualifies for the GFOA's Certificate of Achievement for Excellence in Financial Reporting.
  - h. Water Consumption Report.
  - i. CFD No. 2013-1 (Ojai) Monthly Cost Analysis.
  - j. Investment Report.

13. Closed Session

- a. PUBLIC EMPLOYMENT (Gov. Code §54957(b)(1))

Title: General Manager

14. Discussion and consideration of the Interim General Manager's compensation.

RECOMMENDED ACTION: Motion approving compensation.

15. Discussion and consideration of selection of an executive search firm for the recruitment of the position of General Manager.

RECOMMENDED ACTION: Motion approving selection

16. Adjournment.

If you require special accommodations for attendance at or participation in this meeting, please notify our office 24 hours in advance at (805) 649-2251, ext. 113. (Govt. Code Section 54954.1 and 54954.2(a)).